

HR Business Partner (app. 2 years fixed-term, supporting IT fields)

ES-14290

Scope of the position

Providing HR support for Innovative Businesses and Services (IBS) division mainly for IT fields and mostly in Hungary and to a smaller extent abroad with involvement into international projects.

Fixed-term based on maternity cover (cca. 2 years)

Location: Budapest

Tasks in more details:

- Act as primary HR point of contact and HR Advisor for your Managers
- Collaborate with Recruitment team in ensuring efficient Recruitment & Selection processes to provide high quality workforce on time
- Ensure that all actions related to employment, contract changes and terminations are timely implemented with legal compliance, collaborate with HR Admin teams efficiently
- Support Change management and organizational change and design, translating business needs to HR actions
- Support managers in performance & talent management and capability development with creating feedback culture and represent it during every day work
- Apply all internal HR regulations, systems, processes and tools and support managers in usage of those
- Drive action plans together with the managers to improve employee satisfaction
- To be successful in the role there are some hints and tips:
- Being an HR Partner it is your passion, sharing thoughts and ideas proactively, and communicating openly is your strength

- You are good at organizing and coordination, ideally also have experience in managing projects
- You will find your dream job if you prefer to work with more customers
- We at HR love to do our work accurately and are not afraid of numbers and analytics
- We are a diverse team (based on gender, age and nationality) but all committed to Group Strategy and Values
- Resilience, positive spirit and can-do attitude are prerequisites for being successful in this role

Requirements:

- College or University degree
- Fluent English and Hungarian
- Minimum 3 years of relevant professional experience, previous experience with IT division support is advantage
- Good knowledge of the Hungarian labor law
- Comfortably using MS Office applications, SAP is a strong advantage
- Driving practice, we travel to sites

What we offer:

- Competitive reward package (a market competitive base salary, annual bonus based on individual and corporate performance, cafeteria, iPhone, private health insurance package)
- Diverse geographic and cultural experience
- Good team spirit and friendly colleagues
- Safe and stable career path