



## Process Strategy Senior Analyst (RTP)

ES-14214

### **Overview of Process Strategy Organization:**

The Process Strategy Group (“PSO group”) supports Our Partner’s global Finance function by providing the thought leadership to the strategic development, planning and execution of leading policies, processes, tools, and technologies for finance. Collectively, the “PSO group” is responsible for bringing subject matter expertise, strategy, and technology direction to the end-to-end processes in Finance, and cross-functionally where processes intersect with non-Finance function and businesses. The group delivers value by driving strategic policy, process, and technology to further our mission to be a World-class Finance Function.

### **Key Responsibilities:**

The purpose of the role is to partner with the Global Process Owner (GPO) to drive process effectiveness & efficiencies, which includes working to achieve and maintain process standardization. In addition, the Senior Analyst provides support between Shared Services Operations, and partnering functions to make sure expectations are agreed upon and met. This role also provides project management support by partnering with Program Managers (PMs) to ensure successful delivery of projects’ objectives.

- In-depth knowledge of end-to-end processes and systems utilized in execution of the work in their process discipline (Requisition-to-Pay)
- Collaborates with Shared Services Operations and appropriate Functional Groups, such as Global Supply Management, to understand needs & trends and propose appropriate solutions
- Supports project prioritization needed to achieve targeted corporate and/or Shared Services Operations objective

- Supports budget process for strategy / projects and assists Shared Services Operations in the development of their budgets as it relates to targeted efficiency gains and in support of GPO strategy execution
- Collaborates with Shared Services Operations in establishing, maintaining and monitoring KPIs, and collaborating on improvement plans to achieve targets
- Understands the policies & procedures that govern their areas of responsibility
- Assists Shared Services Operations in achieving & maintaining compliance with policies, procedures, standards, and statutory laws; (including support to address/resolve audit findings)
- Develops and maintains relationships with subject matter experts (internal and external) who can provide guidance and expertise on supported systems and processes
- Monitors industry's best practices, standards, & trends and incorporates this knowledge to provide insight into strategic planning, proposed solutions, and actionable metrics
- Supports/Leads the effort to develop project charters, collaborating with key contributors to define critical aspects of the charter, including budget, deliverables, timelines, etc.
- Plays an active role in Change Management & Communications
- Partners with Business Process Engineering on efforts for process improvements and global standardization
- Partners with the Customer Relationship Managers to maintain service delivery Heat Maps and develop the required SLAs for new services provided by our Centers and/or vendors to customers

### **Required Education & Experience:**

- Bachelor's degree in Business Management or related degree
- 5-7 year of related experience including strategy, operations, and compliance
- Working knowledge of Accounts Payable functional processes

### **Required Knowledge & Skills:**

- Analytical & data savvy, strategic thinker, results-oriented, customer focused, collaborative and team oriented, self-Starter
- Change agent: bold thinker; lead self and others through change, uncertainty and shifting priorities
- Communication & influence: facilitate, listen, negotiate, present, speak & write effectively
- Technically savvy: affinity with and understanding of technology and how to use digital tools to improve process delivery

- Global mindset: ability to think globally, demonstrate cross-cultural sensitivity and implement change at a global level  
Fluent English knowledge

**Desired:**

- Shared Services or other process-intensive experience and familiarity with Performance Excellence (continuous improvement) tools and theory
- Strong project management knowledge/skills, cross-functional experience
- Transformation work in Finance or IT Systems
- Travel Required: Less than 10%

Our Partner offers:

- Career opportunity
- Competitive salary and compensation package
- Modern, dynamic work environment
- Partial HO

**Location:** Budapest